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BOARD MEETING MINUTES

The meeting of the Board of Directors of the Northwest Clean Air Agency was held at 1:30 p.m., Thursday, April 9, 2015, at 1600 South Second Street, Mount Vernon, Washington.

MEMBERS PRESENT:

Island County	Jim Campbell Keith Higman for Richard Hannold
Skagit County	Joe Lindquist Ron Wesen
Whatcom County	Brian Heinrich Carl Weimer

MEMBERS ABSENT:

Member-At Large	Terry Nyman
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ALSO PRESENT:

NWCAA staff members	Mark Asmundson, Rebecca Brown, Mark Buford, Agata McIntyre, Katie Skipper, Laurie Caskey-Schreiber
Legal counsel	Loch Clark

CALL TO ORDER

Board member Ron Wesen called the meeting to order at 1:35 p.m.

APPROVAL OF PRIOR BOARD MEETING MINUTES

On motion by Joe Lindquist, seconded by Carl Weimer, the minutes for the March 12, 2015, Board meeting were approved 4-0. (Jim Campbell and Brian Heinrich arrived after the vote.)

ACTION ITEMS

Bills and claims

Asmundson presented the March bills and claims report.

Lindquist moved to approve the March 2015 bills and claims (\$458,792.28), and Weimer seconded. Bills and claims for March were approved 4-0. (Campbell and Heinrich arrived shortly after the vote.)

STAFF REPORTS

Director's report – Mark Asmundson

Asmundson reported on the following items:

- The Finance Committee (Lindquist and Weimer) met before the Board meeting to discuss the preliminary Fiscal Year (FY) 2016 budget. After the Board meeting, the Employer/Employee Committee (Campbell, Heinrich, and Lindquist) will meet to discuss some personnel issues pertaining to the draft FY 2016 budget. The full Board will review the FY 2016 budget during the May Board meeting and vote on adopting the final budget at the June Board meeting.
- Tesoro refinery has met with NWCAA staff to discuss two large projects that the refinery will soon bring forward. One project is a naptha isomerization unit that will enable the refinery to meet the new lower sulfur standards for gasoline. The other one is a mixed xylenes project, which will allow the refinery to upgrade and diversify its products.
- We are continuing work to update and clarify our agency regulations and have a new package of changes almost ready. Once all of the necessary changes have been identified, staff will bring these changes to the Board for consideration and a vote. Board members could consider the revisions in one meeting and vote at the next, or handle both steps at the same meeting.

Board members expressed a preference for considering the amendments under New Business, and then voting on them at the following Board meeting.

If the Board approves the changes, NWCAA staff will submit the proposed modifications to the U.S. Environmental Protection Agency for inclusion in the state implementation plan.

New source review and air operating permit update – Agata McIntyre

Agency Engineering Manager Agata McIntyre reported that in March, the agency issued five construction permits, including one for a modification of BP's sulfur plant. Some of the crude oil that BP is refining is higher in sulfur content than the oil it refined in the past. BP will modify its sulfur plant to accommodate this higher sulfur oil. The permit does not allow BP to change its overall crude oil production capacity.

Enforcement update - Rebecca Brown

Air Quality Specialist Rebecca Brown reported on enforcement issues that took place in March. Brown gave some background information about an odor violation that occurred in the Birchwood neighborhood area. A citizen complained about styrene odors. Brown determined that this complaint was linked to Ershigs' manufacturing plant and issued notice of violation 4133.

ADJOURNMENT

There being no further business to consider, the meeting adjourned at 2 p.m.

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting of the NWCAA Board of Directors held on April 9, 2015, in Mount Vernon, Washington.

ATTEST:



Terry Nyman, Secretary
NWCAA Board of Directors



Brian Heinrich, Chair
NWCAA Board of Directors

DATED: May 14, 2015