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BOARD MEETING MINUTES

The meeting of the Board of Directors of the Northwest Clean Air Agency was held at 1:30 p.m., Thursday, March 10, 2016, at 1600 S. 2nd St., Mount Vernon, Washington.

MEMBERS PRESENT:

Island County	Jim Campbell Richard Hannold
Skagit County	Joe Lindquist Ron Wesen
Whatcom County	Brian Heinrich Carl Weimer
Member-at-Large	Kelly Moldstad for Terry Nyman

ALSO PRESENT:

NWCAA staff members	Mark Asmundson, Rebecca Brown, Mark Buford, Agata McIntyre, Bob Uhrich, and Laurie Caskey-Schreiber
Legal counsel	Gregory Greenan for Loch Clark

CALL TO ORDER

Board of Directors Chairman Richard Hannold called the meeting to order at 1:31 p.m.

APPROVAL OF PRIOR BOARD MEETING MINUTES

On motion by Jim Campbell, seconded by Carl Weimer, the minutes for the Feb. 11, 2016, meeting were approved 7-0.

PRESENTATIONS

Recognition from the Skagit Chapter of United Way

United Way Executive Director Debra Lancaster and Resource Development Manager Philip Prud'homme presented NWCAA with thank you posters and red-feather lapel pins recognizing NWCAA employees for their donations. In 2015, the NWCAA staff donated close to \$10,000 to the Skagit County Chapter of United Way.

Partners for Clean Air award – Bob Uhrich

NWCAA air quality inspector Bob Uhrich presented the agency's annual Partners for Clean Air Platinum business award to Healthy Pet of Ferndale. Facility plant manager Tim Etringer and CEO Ted Mischaikov accepted this award on behalf of Healthy Pet. Uhrich noted some of the innovative practices that Healthy Pet recently put into place to save energy and promote sustainability:

- Energy efficiency – Invested in high-efficiency lighting throughout its facility, inside and outside. Upgrading inefficient gas hot water heaters with energy efficient on-demand units and heat exchangers.
- Emissions reductions – Implementing and enforcing "no idle" policies for trucks and equipment. Shifting LNG vehicles to electric power.
- Sector specific – Implementing a "Towards Zero Waste" recycling program. Reducing waste hauls from 11 times per year to fewer than four times per year.
- Transportation – Reducing inter-plant transfers and using energy efficient modes of transportation. Adopting a zero-emission Nissan Leaf as the official company vehicle.

Board members congratulated Healthy Pet for the company's efforts to reduce air pollution. This year the agency awarded six Gold and twenty-three Silver awards to businesses in its three-county jurisdiction.

NWCAA Executive Director Mark Asmundson expressed his appreciation for the businesses that try to look out for the environment and the air we breathe.

ACTION ITEMS

Bills and claims

Weimer made a motion, seconded by Brian Heinrich, to approve the February 2016 bills and claims totaling \$520,398.36. The Board approved the February bills and claims 7-0.

STAFF REPORTS

Executive Director's report – Mark Asmundson

Asmundson reported to the Board on the following matters:

- In an appeal filed with the Pollution Control Hearing Board (PCHB), filed by Brooks Manufacturing, the PCHB recently ruled in the agency's favor. This is a very important victory. Brooks failed to apply for a permit from NWCAA when it installed a new baghouse. Brooks has the ability to appeal the PCHB decision to superior court.

Asmundson credited agency staff for their great work with this case.

New source review and air operating permit update – Agata McIntyre

Agency Engineering Manager Agata McIntyre reported on the February 2016 construction permit (new source review) activity.

During February 2016, the agency received three applications for construction permits and issued nine construction permits. One of the construction permits issued was to T. Bailey, Inc., for a spray-coating booth. This facility has an unusual process of spray coating. T. Bailey uses molten metal with an electric arc and compressed air to spray a fine mist onto sheets of metal.

During the February Board meeting Weimer asked about the changes associated with a construction permit application for Petrogas Ferndale to replace the company's compressors. McIntyre noted that the facility is increasing the size of its compressors, and the new compressors will allow the facility to increase throughput at the compressors. However, Petrogas is not applying for new storage tanks.

Enforcement update – Rebecca Brown for Toby Mahar

On behalf of Compliance Manager Toby Mahar, agency air quality inspector Rebecca Brown reported on enforcement issues that occurred in February. NWCAA issued two notices of violation, including one to Northwest Marine Industries, which allegedly kept insufficient records of its gel-coat product use and allegedly didn't properly calculate its emissions.

Brown also reported on the Feb. 25 visit to the Columbia Valley area. Inspectors and agency staff contacted 29 parties, and issued five warnings for excessive wood smoke. Much of the conversations were focused on the importance of good burning practices: keeping their wood dry, options for replacing old woodstoves, and applying for a free woodshed. Brown acknowledged the importance of having a presence in the community to effect change.

Executive session

Joe Lindquist made a motion, seconded by Weimer and approved 7-0 to enter into Executive Session to discuss a personnel matter at 2:04 p.m.

Board of Directors reconvened the meeting at 2:21 p.m.

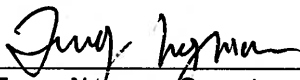
ADJOURNMENT

There being no further business to consider, the meeting adjourned at 2:22 p.m.

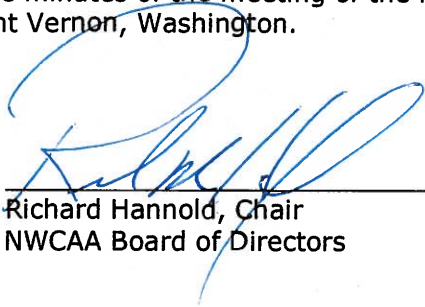
CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting of the NWCAA Board of Directors held on March 10, 2016, in Mount Vernon, Washington.

ATTEST:



Terry Nyman, Secretary
NWCAA Board of Directors



Richard Hannold, Chair
NWCAA Board of Directors

DATED: April 14, 2016