



1600 South Second Street  
 Mount Vernon, WA 98273-5202  
 ph 360-428-1617  
 fax 360-428-1620  
 info@nwcleanairwa.gov  
 www.nwcleanairwa.gov

# Notice of Construction and Permit Application

The following information is required for a notice of construction (NOC) and permit application to be considered complete for processing. Submit this form if you wish to construct, install, establish, or alter an air contaminant source and/or control device.

## SECTION A: (Items 1-6 in this section are required.)

1. Facility information:

Facility name: _____	Facility owner: _____
Owner agent: _____	Contact person: _____
Contact phone: _____	Contact email: _____
Facility address: _____	
City: _____	State: _____ ZIP: _____
Mailing/Billing address (if different): _____	
City: _____	State: _____ ZIP: _____
Desired start of construction: _____	
Facility NAICS code: _____	

2. NOC filing fee of \$1,160. NWCAA will invoice you for any additional fees according to the NWCAA [new source review fee schedule](#).

3. Completed **and signed State Environmental Policy Act (SEPA) environmental checklist** if required. If another agency with jurisdiction has issued a determination on the project, include a copy of the determination along with the checklist and any final SEPA documents.

4. Type of project: Is this an approval for a new emission unit or control device?  Yes  No  
 OR Is this an administrative revision to a current OAC?  Yes  No If yes, include the OAC number: \_\_\_\_\_

5. A description of the proposed project. Include a list of process and control equipment to be installed or modified with the capacity rating for each piece of equipment.

Type of process/equipment (If you need more space, submit attachments.):

If there is a stack, include the following: Diameter (ft): \_\_\_\_\_ Expected flow rate (cfm): \_\_\_\_\_ Expected temperature (°F): \_\_\_\_\_  
 Above building height (ft): \_\_\_\_\_ Discharge orientation:  Vertical  Horizontal

**NWCAA Office Use Only**

NOC No.: _____	SEPA checklist date: _____	
Fee received: _____	New source? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Date received: _____	If yes: <input type="checkbox"/> Added to Stratus database	
Receipt No.: _____	<input type="checkbox"/> Created digital folder	
Notes		



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## SECTION B: Specific equipment forms.

If your project fits one of the following equipment descriptions below, follow the link, fill out the appropriate application and attach it. Then skip to Section D on Page 2 of this form.

[Gas station Stage I & II](#)

[Gas station Stage II removal](#)

[Rock crusher](#)

[Spray coating operations](#)

## SECTION C: (All of the following are required *unless* you used any forms from Section B. If so skip to section D.)

- 1. Mass emission rate increases (and stack concentrations, if available) for all air pollutants (e.g., NO<sub>x</sub>, SO<sub>2</sub>, VOC, CO, PM<sub>2.5</sub>, PM<sub>10</sub>, toxic pollutants, hazardous air pollutants) due to the project.
- 2. A description of why the proposed air pollution emission control strategy is the best available for the process at the time of application submittal. This can take the form of a written explanation or, for larger projects, a top-down best available control technology analysis (BACT).
- 3. An ambient impact analysis and resultant ambient air pollutant concentrations based on the air pollutant emission increases due to the project as required. This analysis uses an air dispersion modeling software program approved by the Environmental Protection Agency such as [Aermod](#) or [Aerscreen](#).
- 4. A list of all federal regulations that would apply to the project, ([NSPS](#), [NESHAP](#), and [MACT](#)). Attach pages if you need more room.

## SECTION D: Signature

- Note that in some cases a 30-day public notice period and public hearing are required prior to the agency making a final permit determination on the project.
- All provisions of the SEPA must be satisfied prior to the agency making a final permit determination.

**By [NWCAA Regulation 300.1](#), construction cannot begin until after permit has been issued.**

\_\_\_\_\_  
Applicant name or authorized representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

If you have any questions or need assistance please do not hesitate to call us at 360-428-1617.